

# **FREMONT TOWNSHIP BOARD MEETING AGENDA**

Regular Board Meeting: February 9, 2026 at 6:30 P.M.

22385 W. Highway 60, Mundelein, IL 60060

Location: Community Room

## **1. CALL TO ORDER - PLEDGE OF ALLEGIANCE**

## **2. ROLL CALL**

## **3. PUBLIC COMMENTS**

## **4. APPROVAL OF MINUTES**

- Motion to approve the minutes of January 12, 2026, Regular Meeting.

## **5. CORRESPONDENCE**

## **6. OLD BUSINESS**

## **7. NEW BUSINESS**

### **7.1 Transfer of Appropriation Resolution 2-9-2026 – Town and Road District**

- Motion to adopt Transfer of Appropriation Resolution 2-9-2026 – Town and Road District.

## **8. PARKS REPORT**

## **9. COMMUNITY GARDEN REPORT**

## **10. ELECTED OFFICIALS' REPORT**

- Assessor
- Clerk
- Highway Commissioner
- Supervisor
- Trustees

## **11. GA/EA/FOOD PANTRY REPORT**

## **12. PUBLIC COMMENTS**

## **13. APPROVAL OF BILLS**

- Motion to Audit and approve for payment of  
Road and Bridge Fund in the amount of **\$20,156.60**  
Permanent Road Fund in the amount of **\$93,482.89**  
And General Town Fund in the amount of **\$88,898.51**

### **ROLL CALL**

- Motion to Audit and approve for payment of General Assistance Fund in the amount of **\$6,611.04**

## **14. EXECUTIVE SESSION**

- Motion to go into Executive Session for the Semi-Annual Review of Executive Session Minutes.
- Motion to Exit Executive Session.

### **ROLL CALL**

## **15. Reconvene Open Session**

- Motion to approve minutes of January 12, 2026, Executive Meeting.

## 16. ADJOURNMENT

- Motion to adjourn the meeting.

TIME: \_\_\_\_\_



**MINUTES OF THE BOARD OF TRUSTEES**

STATE OF ILLINOIS,  
COUNTY OF LAKE,  
TOWN OF FREMONT

The Fremont Township Board of Trustees met at 22385 W. Illinois Route 60, Mundelein IL 60060 on January 12, 2026 to conduct a Regular Meeting.

Diana O’Kelly	Supervisor
Charmaine Kaufman	Town Clerk
Alicia Dodd	Highway Commissioner
Joe Herchenbach	Assessor
Jeri Atleson	Town Trustee
Christine Seidner	Town Trustee
Connie Shanahan	Town Trustee
Keith Voss	Town Trustee

**1. CALL TO ORDER AND PLEDGE**

Supervisor O’Kelly called the meeting to order at 6:30 p.m.

**2. ROLL CALL**

**BOARD MEMBERS PRESENT**

Trustee Siedner, Trustee Shanahan, Trustee Atleson, Trustee Voss, Supervisor O’Kelly

**ELECTED OFFICIALS PRESENT**

Assessor Herchenbach, Commissioner Dodd, Clerk Kaufman

**OTHERS PRESENT**

Arnie Wallace, AJ Preskuski, Cynthia Darnell, Vivian Venute-Shields, Patrick Shields, Nick Tonkery, Deb Molina, Rick Molina, Anne Waller, Lou Bruno, Nine Citizens. Groot Industries representative Josh.

**3. PUBLIC COMMENTS**

None

**4. APPROVAL OF MINUTES**

- Trustee Shanahan moved, and Trustee Voss seconded the motion to approve the minutes of the December 8, 2025 Regular Meeting.  
**All in favor, motion carried.**

**5. CORRESPONDENCE**

None

**6. OLD BUSINESS**

None

**7. NEW BUSINESS**

**7.1 Resolution recognizing Lou Bruno**

- Supervisor O’Kelly requested to move up the Resolution recognizing CERT Leader Lou Bruno to 7.1 due to the number of community members in attendance to recognize Lou. Supervisor O’Kelly read the resolution and presented Lou Bruno with a framed copy. Lou Bruno gave his remarks.

**7.2 Groot Waste Hauler Discussion**

- Supervisor O’Kelly introduced Groot Industries Sales Representative Josh Molnar and solicited comments from the public.
- Mundelein resident Nick Tonkery suggested the use of small sized waste containers, possibly 35-gallon size. He also remarked about the difficulty with Groot’s customer service regarding the landscape waste pick-up service.
- Mundelein resident Cynthia Darnell is very happy with Groot and wanted to recognize Groot employees Parker and Greg who go above and beyond in her neighborhood.
- Josh Molnar from Groot appreciated the feedback from the residents. He also stated the first contract cycle was not perfect, but both sides learned a lot.
- Supervisor O’Kelly to follow up with Josh Molnar by March when they anticipate the new contract to be ready.

**7.3 Action Fence Contractors**

- Trustee Shanahan moved and Trustee Seidner seconded the motion to approve payment to Action Fence in the amount of \$7450.00.  
**All in favor, motion carried.**

**8. PARKS REPORT**

Parks Manager Herb Riedel submitted the following report:

- Parks are closed until late March/early April.
- Staff was busy during December helping with Admin and Seasonal items.
- Staff is planning on buffer area maintenance this winter between Behm Park and Saddlebrook.
- Staff is planning on Property line work along west and south property line.

**9. COMMUNITY GARDEN REPORT**

**None**

**10. ELECTED OFFICIAL REPORTS**

**Assessor**

Assessor Herchenbach submitted the following report:

- The county has completed all hearings for the 2025 tax year, and we can now start processing our workload for 2026.
- The Illinois Governor signed into law an increase for the income threshold for Senior’s to qualify for the freeze raising the household income to \$75,000.

**Clerk**

No Report

**Highway Commissioner**

Commissioner Dodd submitted the following report:

- Multiple snow/salting events took place.
- Crew worked on roadside tree maintenance between snow events.

**Supervisor**

Supervisor O’Kelly submitted the following report:

- This year we adopted 209 seniors and provided them with Holiday Gift Bags. 111 family members were adopted. 45 families were given a holiday meal.
- Our community was very generous with food, gift cards, and financial donations.
- Special thanks to Nancy Lech for coordinating these programs.

- Supervisor O’Kelly attended the swearing in of our new clerk, Char Kaufman.

**Trustees**

- Trustees Seidner is sad about the dissolution of the CERT team but is thankful to have been part of CERT.

**11. GA/EA/FOOD PANTRY REPORT**

November (Nov) and December (Dec) 2025

- 2 GA Nov, 2 GA Dec
- 0 EA Nov, 1 EA Dec
- 177 food pantry assistance Nov, 74 food pantry assistance Dec
- 44 LIHEAP applications Nov, 37 LIHEAP applications Dec
- 3 Benefit Access applications Nov, 1 Benefit Access application Dec
- 0 Farmers Market Coupons Nov, 0 Farmers Market Coupons Dec
- 28 NiCor Sharing Nov, 14 NiCor Sharing Dec
- 1 RTA Pass Nov, 0 RTA Pass Dec
- 0 IDHS/SNAP Medicaid Nov, 0 IDHS/SNAP Medicaid Dec
- 16 Diaper Bank Nov, 16 Diaper Bank Dec
- 0 License plate stickers Nov, 6 License plate stickers Dec

**12. PUBLIC COMMENTS**

None

**14. APPROVAL OF BILLS**

- Trustee Voss moved, and Trustee Shanahan seconded the motion to audit and approve for payment of:  
Road and Bridge Fund in the amount of **\$23,376.45**  
Permanent Road Fund in the amount of **\$499,090.60**  
and General Town Fund in the amount **\$103,116.98**  
ROLL CALL:  
Aye: Trustee Seidner, Trustee Shanahan, Trustee Atleson, Trustee Voss, Supervisor O’Kelly  
**All in favor, motion carried**
- Trustee Voss moved, and Trustee Shanahan seconded the motion to audit and approve for payment of the General Assistance Fund in the amount of **\$9,004.51.**  
**All in favor, motion carried.**

**15. EXECUTIVE SESSION**

- Trustee Atleson moved, and trustee Shanahan seconded the motion to go into Executive Session at 6:53 p.m. for the purpose of Land Acquisition discussion. Commissioner Dodd attended the Executive Session.
- Trustee Shanahan moved, and trustee Voss seconded the motion to adjourn Executive Session at 7:04 p.m.  
**All in favor, motion carried.**

**16. ADJOURN**

- Trustee Shanahan moved, and Trustee Voss seconded the motion to adjourn the meeting at 7:04 p.m.  
**All in favor, motion carried.**

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Respectfully Submitted, Charmaine Kaufman, Fremont Township Clerk

Approved:

**TRANSFER OF APPROPRIATION**

**TOWN & ROAD DISTRICT**

WHEREAS there was adopted on the 12th day of May 2025 by the Board of Trustees of Fremont Township, Lake County, Illinois, a Budget & Appropriation Ordinance for the fiscal year beginning March 1, 2025, and ending February 28, 2026.

WHEREAS it now appears that certain adjustments between appropriated line items in the Town & Road District Fund in said ordinance are desirable and necessary, and

WHEREAS Section 3 of the Illinois Municipal Budget Law (50 ILCS 330/3), as approved July 12, 1937, as amended, authorizes transfers between the various line items within any fund in such appropriation ordinance not exceeding 10% of the total amount appropriated in such fund by such ordinance, now therefore

BE IT RESOLVED by the Board of Trustees of Fremont Township, Lake County, Illinois.

**SEE ATTACHED LINE ITEM TRANSFERS.**

This transfer shall be in full force and effect from and after this date.

ADOPTED this 9th day of February 2026 by the Board of Trustees Fremont Township, Lake County, Illinois.

\_\_\_\_\_  
Town Clerk

\_\_\_\_\_  
Chairman

## Parks Report for December 2026

Parks are closed until late March/ early April

Staff has been busy during January dealing with snow related operations and doing maintenance on parks equipment.

In between winter weather, staff is working on buffer area maintenance between Behm Park and Saddlebrook Sub. Work was halted during January due to weather.

Staff is also in need of trimming south and east property lines near parking lots and maintenance buildings.

Staff is planning on Property line work along west and south property lines of Ivanhoe Park

## Assessor Report (February 2026)

We have finally received our first tentative factor for 2026. It's 1.0649 which puts us mid-pack among the 18 townships. Three received a slightly lower number with the rest set for even higher increases. (Overall, the range is 1.0598 to 1.1092)

The Governor has signed into law an increase for the income threshold for Senior's to qualify for the freeze raising the total household income up to \$75,000 (from the current limit of \$65,000).

## Clerk's Report – February 2026

- Completed OMA and FOIA training. Continuing additional training through the TOI training portal.
- Received and responded to FOIA request from Starbridge for payment records for non-person/vendor entities, from Jan 1, 2025 to current date.
- Will attend a March TOI webinar on Annual Town Meetings.
- March 1, 2026 is the last day for any 15 or more registered voters in the township to request an agenda item for consideration by the electors at the annual town meeting by giving written notice of a specific request to the township clerk.
- The Annual Town Meeting Agenda will be approved at the March 9, 2026 Regular Board Meeting. Please inform me if there are additional agenda items you want added to the regular ATM agenda prior to the March 9 meeting.

**DISBURSING FUND SUMMARY ON BOARD AUDIT REPORT**

GENERAL TOWN	\$78,651.11
GENERAL ASSISTANCE	\$2,566.44
ROAD & BRIDGE	\$20,156.60
PERMANENT ROAD	\$34,588.85
FOOD PANTRY	\$0.00
<b>TOTAL</b>	<b>\$135,963.00</b>

**FUND SUMMARY ON PAYROLL REPORT**

PAYROLL 1/23/26	<u>TOTAL</u>	<u>TOWN</u>	<u>GA</u>	<u>PERM ROAD</u>
	\$23,024.76	-\$2,597.98	\$2,022.30	\$23,600.44
PAYROLL 1/31/26	\$14,470.27	\$14,470.27	\$0.00	\$0.00
PAYROLL 2/6/26	\$21,691.01	-\$1,624.89	\$2,022.30	\$21,293.60
<b>TOTAL</b>	<b>\$59,186.04</b>	<b>\$10,247.40</b>	<b>\$4,044.60</b>	<b>\$44,894.04</b>

**OLD NATIONAL - SAVINGS**

PERMANENT ROAD	\$14,000.00
FOOD PANTRY	\$9,603.09
GARDEN DONATIONS EXPENSES	\$208.57

**TOTAL FUND SUMMARY**

GENERAL TOWN	\$88,898.51
GENERAL ASSISTANCE	\$6,611.04
ROAD & BRIDGE	\$20,156.60
PERMANENT ROAD	\$93,482.89
FOOD PANTRY	\$9,811.66
<b>GRAND TOTAL</b>	<b>\$218,960.70</b>



LINE ITEM TRANSFERS  
FISCAL YEAR 2025/2026

FUND	TO/FROM	GL ACCOUNT	ORIGINAL BUDGET	TRANSFER AMOUNT	NEW BUDGET BALANCE
GT - Admin	To	100-11500-11533 Professional Services	\$7,000.00	\$42,000.00	\$49,000.00
	From	100-11500-11545 Contingencies	\$25,000.00	\$25,000.00	\$0.00
	From	100-11500-11534 Equip. Capital	\$50,000.00	\$17,000.00	\$33,000.00
		<b>TRANSFER TOTAL</b>		<b>\$42,000.00</b>	
GT - Parks	To	100-14500-11507 Health Insurance	\$55,000.00	\$6,000.00	\$61,000.00
	From	100-14500-11545 Contingencies	\$10,000.00	\$6,000.00	\$4,000.00
		<b>TRANSFER TOTAL</b>		<b>\$6,000.00</b>	
R&B	To	300-33500-11551 Equip. Rental	\$2,000.00	\$3,500.00	\$5,500.00
	To	300-11500-30101 J.U.L.I.E	\$2,000.00	\$240.00	\$2,240.00
	From	300-33500-11545 Contingencies	\$20,000.00	\$3,740.00	\$16,260.00
		<b>TRANSFER TOTAL</b>		<b>\$3,740.00</b>	
PR	To	400-11500-11507 Health Insurance	\$162,000.00	\$30,000.00	\$192,000.00
	To	400-44500-40502 Snow Removal	\$45,000.00	\$6,500.00	\$51,500.00
	From	400-44500-11545 Contingencies	\$20,000.00	\$20,000.00	\$0.00
	From	400-44500-11534 Equipment - Capital	\$100,000.00	\$16,500.00	\$83,500.00
		<b>TRANSFER TOTAL</b>		<b>\$36,500.00</b>	
<b>FUND</b>	<b>TOTAL BUDGET</b>	<b>10% - MAX</b>			
GT	\$1,962,260	\$196,226.00			
ASSESSOR	\$358,557	\$35,855.70			
PARKS	\$490,300	\$49,030.00			
GA	\$170,300	\$17,030.00			
R&B	\$352,000	\$35,200.00			
PERM. ROAD	\$3,449,700	\$344,970.00			